

**For Publication**

**Bedfordshire Fire and Rescue Authority  
Human Resources Policy and Challenge  
Group  
7 June 2016  
Item No. 8**

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**REPORT AUTHOR: ASSISTANT CHIEF OFFICER (HUMAN RESOURCES  
AND ORGANISATIONAL DEVELOPMENT)**

**SUBJECT: NEW INTERNAL AUDIT REPORTS**

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For further information on this report contact: Karen Daniels  
Service Assurance Manager  
Tel No: 01234 845013

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Background Papers: Baker Tilly Strategy for Internal Audit  
Bedfordshire Fire Authority 2014/15 to 2016/17

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Implications (tick ✓):

LEGAL			FINANCIAL	✓
HUMAN RESOURCES			EQUALITY IMPACT	
ENVIRONMENTAL			POLICY	
CORPORATE RISK	Known	✓	OTHER (please specify)	
	New		CORE BRIEF	

*Any implications affecting this report are noted at the end of the report.*

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**PURPOSE:**

To present the report on internal audits completed since the last meeting of the Human Resources Policy and Challenge Group.

**RECOMMENDATION:**

That Members receive the attached internal audit report and endorse the associated management comments/actions which will be added to the Audit and Governance Action Plan Monitoring report.

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1. Background

1.1 Internal audits are completed in accordance with the Internal Audit Annual Plan agreed by the Audit and Standards Committee.

1.2 Each internal audit report details:

- the specific audit conducted,
- the scope of the audit,
- an assessment of the controls in place to manage the relevant objectives and risks,
- the auditors recommendations and priority of these, and
- an action plan which has been agreed with the appropriate Functional Head and approved by the relevant Principal Officer for incorporation into the Audit and Governance Actions Monitoring report.

1.3 All internal audit reports are presented to the appropriate Policy and Challenge Group for endorsement of the actions arising.

## 2. Internal Audit Reports

2.1 The Appendix to this report presents the internal audit reports on:

- Follow-up (completed on 13 April 2015; report finalised on 26 May 2015) (Appendix A). Conclusion: Reasonable Progress

2.2 The Follow up audit report will also presented to the Corporate Services Policy and Challenge group on the 9th June 2016

2.3 The actions arising from the above audits will be incorporated as 'new' actions within the Audit and Governance Actions Monitoring Report in September 2016 for on-going monitoring by the Policy and Challenge Group.

2.4 Any slippage or other exceptions arising will also be reported to and monitored by the Audit and Standards Committee.

**ZOE EVANS  
ASSISTANT CHIEF OFFICER (HUMAN RESOURCES AND ORGANISATIONAL  
DEVELOPMENT)**